

# BUYER'S LICENSE APPLICATION

Wisconsin Department of Transportation  
 MV2941 4/2015 Ch. 218 Wis. Stats.

— FOR AUCTION USE ONLY —	— FOR DMV USE ONLY —
Auction Number:	Payment:
Auction Name:	Account:

Dealer License Number	License Expiration (m/d/yyyy)
Dealer Name	
Business Street Address	
Business City, State, ZIP Code	
(Area Code) Telephone Number	
Email Address	

**APPLICATION TYPE**

In-State

If Dealer license expires in **less** than 1 year, fee is \$6

If Dealer license expires in **more** than 1 year, fee is \$12

Out-of-State – fee is \$12

Original

Renewal

Duplicate – fee is \$12 (*check reason below*)

Lost     Destroyed     Stolen     Illegible

Driver License Number <b>OR</b> Photo ID Number	State of License or ID		
Social Security Number (for verification purposes)			
Employee Applicant Name (Last, First, MI)			
(Area Code) Telephone Number			
Email Address			
Residence Street Address			
Residence City, State, ZIP Code			
Height	Weight	Eye Color	Hair Color
Gender <input type="checkbox"/> Male <input type="checkbox"/> Female		Birth Date (m/d/yyyy)	

**APPLICANT'S STATEMENT**

Yes     No    Were you ever denied a Bid / Buyer / Sales / Rep or Dealer License\* in this or any other state? If Yes, please explain:

  
  

Yes     No    Have you ever been convicted of a crime? If Yes, list all dates and convictions:

\* A **Buyer's License** is required to submit bids and purchase motor vehicles held and offered for sale by motor vehicle wholesale auctions and dealers. Employees of a motor vehicle dealers or wholesalers are eligible for Buyer's Licenses.

**DEALER STATEMENT – I request that a card be issued and agree that the dealer take full responsibility for the actions of the above named employee as a buyer's licensee.**

Print Name
Title

**I affirm under penalty of s.946.32 or 345.17 Wisconsin Statutes , that the answers and statements on this application are true and correct. I understand that a misstatement on the application would result in the denial, suspension or revocation of my BUYERS license under Ch.218 Wisconsin Statutes.**

Print Name
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**X** \_\_\_\_\_  
 (Owner or Authorized Agent Signature) (Date – m/d/yyyy)

**X** \_\_\_\_\_  
 (Applicant Signature) (Date – m/d/yyyy)

**Submit a Valid Copy of your Photo ID and Dealer License.** If you have questions, please call (608) 266-1425.

## **BUYER'S LICENSE APPLICATION** *(continued)*

Wisconsin Department of Transportation MV2941

In-State Buyer's License is valid until employing dealer's license expires. Your license expiration will appear on your license.

***All licenses are mailed to the dealer license credential address only.***

### **APPLICATION INSTRUCTIONS**

1. To avoid delays in processing, please complete the entire application.
2. A separate Buyer's License Application is required for each dealership for which you will be purchasing vehicles.
3. Complete the application in its entirety.
4. Provide a copy of a drivers license or other official government issued PHOTO IDENTIFICATION card belonging to the applicant
5. Provide social security number. The buyer's license cannot be issued without it. Trans Code 218(11,21,51)
6. Enter the motor vehicle dealer or wholesaler license number issued to the business. If the dealer is an out-of-state business, include with the application a PHOTOCOPY of the credential which is issued to the business by the regulating authority in that jurisdiction verifying the authority of the entity to do business.
7. Answer all Yes/No questions, explain all Yes answers.
8. Indicate the type of application: In-State or Out-of-State, original, renewal, or duplicate. Include the appropriate fee with the application. If a DUPLICATE application, indicate the reason. Include original Buyer's License with this application if not lost, stolen or destroyed. If a lost or stolen card is recovered after a duplicate is issued, return the recovered license.
9. Sign the application where applicant's signature is indicated.
10. Have Dealer's statement signed by an owner or authorized agent of the dealership.
11. Make check payable to: **Registration Fee Trust**
12. Submit completed application with check to:  
Wisconsin Department of Transportation  
Dealer and Agent Section  
PO Box 7909, Madison, WI 53707-7909

**NOTE:** If the dealer license is not in English, you must include an English translation. The license must allow buying and selling, not just importing and exporting, to qualify.

**Upon termination of employment, the Buyer's License shall be surrendered to the dealer or firm named on the license. This dealer or firm shall return the license to the department for cancellation at the address listed above.**

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